

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, November 21, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324

C. PRESENTATIONS

1. Presentation of Police Department Employee of the third Quarter by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor and Commander Stefanie Otto*
2. Presentation of Police Commendation Awards. *Kirk Riggs, Chief of Police*
3. Presentation of Employee of the Month. *Austin Bleess, City Manager*

D. JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION

1. Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14 "Building and Development", Article I "General", Section 14-5 "Definitions" by amending definitions for certain uses. *Bobby Warren, Mayor and Rick Faircloth, Planning and Zoning Commission Chairman*

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Bobby Warren, Mayor*

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – September 2022, General Fund Budget Projections as of October 2022, and Utility Fund Budget Projections – October 2022
2. Fire Departmental Report and Communication Division’s Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on October 17, 2022 and the Special Session Meeting held on October 27, 2022. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-67, receiving the Capital Improvements Advisory Committee’s November 2022 Semiannual Progress Report. *Robert Basford, Assistant City Manager*
3. Consider Ordinance No. 2022-41, amending Chapter 14 “Building and Development,” Article IX “Storm Drainage and Flood Damage Prevention,” by modifying Section 14-225(k)(1); providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Austin Bleess, City Manager*
4. Consider Resolution No. 2022-68, authorizing applications for the FEMA FY22 FMA Grant to Elevate Homes. *Austin Bleess, City Manager*
5. Consider Resolution No. 2022-69, authorizing the City Manager to apply for a FEMA BRIC Grant for E127 Construction. *Austin Bleess, City Manager*
6. Consider Resolution No. 2022-70, authorizing the City Manager to apply for a FEMA FMA Grant for E127 Construction. *Austin Bleess, City Manager*
7. Consider Ordinance No. 2022-42, amending the Utility Fund Budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 in the amount not to exceed \$102,500.00 by increasing line item 02-46-7131 from the Utility Fund Balance to cover the cost of the Hwy 290 Lift Station Road Rehabilitation Project; awarding the bid and authorizing the City Manager to enter into a contract with Q Recycling & Construction Services, Inc. for the Hwy 290 Lift Station Road Rehabilitation Project. *Robert Basford, Assistant City Manager*

8. Consider Ordinance No. 2022-43, approving the request of the Board of Directors of the Fire Control, Prevention, and Emergency Medical Services District to amend the 2022-2023 Fire Control, Prevention, and Emergency Medical Services District's Budget in the amount of \$37,648; authorizing the funding associated with the Fire Department Roof Replacement Project from the Fire Control, Prevention, and Emergency Medical Services District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2022, and ending September 30, 2023 to reflect these changes; authorizing the city manager to execute all documents with Greater Houston Roofing for construction services connected with the Fire Department Roof Replacement Project; and providing for severability. *Mark Bitz, Fire Chief*
9. Receive update and provide feedback on the golf course clubhouse renderings and project. *Robert Basford, Assistant City Manager*

H. REGULAR AGENDA

1. Consider Ordinance No. 2022-44, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$430,725 to amend various line items from the General Fund Balance all these amendments are in order to provide for the over budget line items. *Isabel Kato, Finance Director*
2. Consider Ordinance No. 2022-45, amending the General Fund, Utility and Capital Improvement Fund Budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023 in the amount not to exceed \$650,000 to adjust line items in the General Fund 01-10-9601 Interest by \$463,000, 01-12-9760 transfer to Capital Improvement Fund by \$500,000, in the Utility Fund 02-40-9601 Interest by \$70,000, and in the Capital Improvement Fund 10-90-9751 transfer from the General Fund by \$500,000 and 10-91-7056 Carol Fox Park Sandbox Renovation by \$150,000. *Isabel Kato, Finance Director*
3. Consider Resolution No. 2022-71, receiving the Planning and Zoning Commission's Final Report concerning the proposal to amend the Jersey Village Code of Ordinances at Chapter 14 "Building and Development", Article I "General", Section 14-5 "Definitions" by amending definitions for certain uses. *Rick Faircloth, Planning and Zoning Commission Chairman*
4. Consider Ordinance No. 2022-46, amending Chapter 14 "Building and Development", Article I "General", Section 14-5 "Definitions" by amending definitions for certain uses; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Lorri Coody, City Secretary*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;

- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action regarding items discussed in closed session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said notice was posted on November 15, 2022 at 6:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."